

Central Ohio Chapter CAI
Programs Committee Meeting Minutes
August 22, 2019

Attendees: Karen Murphy, Chair; Jeremy Hamilton, Jennifer Huber, Jeff Kaman, Aimee Myers, and Emily Stephen
Absent: Kim Bock, Michelle Hoffman

I. **ALL TO ORDER**

Karen Murphy called the meeting to order at 8:30 a.m.

II. **APPROVAL OF LAST MEETING'S MINUTES**

A motion was made and seconded to approve the minutes from the June 12, 2019, meeting. Motion carried by unanimous vote of those present.

III. **OLD BUSINESS**

a. **Board Leadership/Development Class**

i. **Date:** Saturday, October 12, 2019, from 9:00 a.m. – 1:00 p.m.

Action: Jeff will breakout sections and talk to people to volunteer to teach.

ii. **Location** – Jeremy received the approval to have ServPro sponsor the event, so the location will be at ServPro's office.

b. **2019 Events**

i. **September luncheon** – Mechanics of a Disaster – All set. CAI has approved CE for this course.

ii. **November luncheon** – Legal Session – All set.

Action: Jeff to get specifics to Kim – Each firm will be represented.

c. **Educational Materials for website**

i. Association meetings and Community Association Manager role are ready to be added to the website. Notes were made on the "What does my condo fee cover?"

Action: Karen to update the "What does my condo fee cover?" section. Emily to finalize the insurance FAQ's.

d. **2020 Luncheon topics/speakers**

Action: Emily Stephen to check with Chapter Board for funds available in 2020 for committee speakers. Depending on funds available, another speaker option for a luncheon is Scott Brown (\$2K).

i. **January 23 – Annual Meeting** – Fair Housing possible? Dawn from CAI National – check her availability for January. If not in January, perhaps in November.

ii. **March 26 – Cyber Security**

iii. **May 28 – Marquee event** – Invite Craig to speak. Invite Cleveland/Cincinnati Chapters?

Action: Jeff to reach out to Craig to see if May 28 will work for his schedule.

iv. **July 10** – Possibly another networking event?

v. **September 24 – Why Can't we be Friends? (Possible topic). Everything I need to know for life, I learned in Kindergarten.**

vi. **November 19** – Fair Housing possible?

IV. **NEW BUSINESS**

The 2020 Trade Fair is set for Friday, August 21, 2020. It will be held at the Renaissance Hotel in Westerville.

V. **NEXT COMMITTEE MEETING**

The next committee meeting is Monday, October 21, 2019, at 8:30 a.m. at the Kaman & Cusimano office on North High Street. *(Again, I am so sorry for forgetting this. I will update the minutes when a new date is selected.)*

VI. **ADJOURNMENT**

The meeting at 9:58.

Respectfully submitted,

Karen Murphy
Programs Committee Chair